

## **Deacon's Meeting December 7, 2009**

Present: Graciela Sanchez, Sheryl Dodd, Annamae Melville, Dorothy Kiger, Jim and Laura Rutherford

Excused: Garrett McIntyre, Marta Morrison:, Nancy Pugh      Absent: Fran Williams

Meeting was opened in prayer.

**Joint meeting with Session** – a time once a year, where we have time to discuss ideas and concerns with the members of both Session and Deacons.

- There should be more awareness and understanding between our two congregations. We need to focus on communication, as we are all one church, and should be united in as many ways as possible.
- Meeting times for session and deacons may change to Sunday afternoon or evenings, instead of Monday nights, to better accommodate schedules for our newly ordained members
- The pay for the parish nurse has been provided, in part, from the deacons. At some point, there is a hope that this is transferred from deacons to administration
- Special thanks to the deacons from our moderator, Dorothy, for help in all areas of service. Our deacons are always around to pitch in and help out when needed!
- Our prayer chain is an important part of the spiritual life and support of our congregation, and should be better organized. Is there a way to post prayer requests, or have more consistency in who the prayer requests go to, and how they are communicated (phone, email, or written) to the members of the prayer chain? It would be easier for all involved, and possibly allow more members to participate.

### **Offices**

Communion taken care of – January is by distribution. Flowers list is up, please check!

### **Old Business**

- Thanksgiving bread and cards were well-received by our Homebound members. Thank you, Glennis Ducheny for your contribution!
- Work on the calendar to finish it up! Thanks to Vanessa for helping to contribute all of those fabulous pictures =)

### **New Business**

We will meet on Monday night, January 4<sup>th</sup>, at 7 p.m. to meet our new deacons and say goodbye to those rolling off!

- We will all pitch in a little for dinner, and Dorothy will help to plan a yummy meal. The dinner will start at 6 p.m. and the meeting will start at 7 p.m.
- Let's look for some new napkins for the bread for communion, when we serve by intincture. We should buy 10 in case, to make sure we are covered between the two services.

Meeting was closed in prayer.

**Deacon Minutes**  
**January 4, 2010**

- **Our new meeting time will be the last Sunday of the month after church at 11:30 a.m. Our next meeting will be February 28<sup>th</sup>.**

Present: Dorothy Kiger, Marta Morrison, Sherely Dodd, Annamae Melville, Sonia Romano, Rosio Aguilar, Virginia Damian, Garrett McIntyre, Laura Rutherford, Jim Rutherford, Nancy Pugh. Guest: Taylor Morrison and Pastor Lance Allen.

Excused: Elly Tamtomo and Fran Williams  
Absent: Graciela Sanchez,

Meeting was opened in prayer, and introductions all around!

**New Business**

- Our position is to cherish and attend to the needs of the congregation. We visit the homebound members, help to serve communion, fix flowers for our members who are ill, in the hospital, or for celebration. We help our parish nurse with events for our congregation, and help in the Care Center, if able. Our deacons have the opportunity to go with Lance to serve communion to our homebound members as well. We support our congregation in friendship and prayer, in happy and sad times.
- Our deacon board has many positions – secretary, flowers, communion – intincture and traditional, and nominating committee.
- **Secretary**, records the information from the meeting – Sherely Dodd
- **Communion**, sets up communion – Laura, Jim, and Marta will help train Rosio and Sonia to prepare communion by intincture for February 7<sup>th</sup>.
- **Calling servers for communion** – Nancy will call for both, and if unable, will call Dorothy to help out.
- **Nominating Committee representative** for elders and deacons next year – Garrett is interested, just depends on his work schedule when we get to that time.
- **Flowers**, makes a list for each week – Sherely or anyone else who wants to do it!
- **Cards**, to members for birthdays and sympathy – Marta
- **Motion made to change our meeting times, seconded, and discussion. Unanimously approved!**
- **Our new meeting time will be the last Sunday of the month after church at 11:30 a.m. Our first meeting will be February 28<sup>th</sup>.**

**Easter Gifts for the Homebound Members**

- We have done plants in the past, with Easter cards. Start thinking about this please!

### **Old Business (or continuing business)**

- We need an updated list of the homebound members, those who need care, visits, or special notice and attention, or lots of prayer! We will update the lists for both congregations!
- We will complete a list of names and addresses for our deacon board, with contact phone numbers and email addresses.
- Our **prayer chain** needs to be better organized, maybe under the observation from the deacons? With the church office, Care Center, prayer chain, and deacons, we need to make sure that there is a central way of communicating prayer requests. There should be something in the bulletin and messenger about who to contact for prayer requests. Dorothy will speak with Lance about ideas for this!
- Dorothy will have some extra calendars printed, if you want one, let her know!
- Remember to take pictures throughout the year for our calendar next year!
- Dorothy passed out “Angel” gifts to our new, returning, and leaving deacons. Thank you, Dorothy, we appreciate you, too!

Thank you to Dorothy, Marta, and Taylor for providing a yummy dinner for all to enjoy!

Meeting was closed in prayer.